

No. MPCB/AC-130/2015/2020-2021/

Dated Shillong, the..... March,2021

SHORT QUOTATION NOTICE

Sealed quotations affixing CFS Rs.100/- (Rupees One hundred) only are hereby invited from the authorized vendors for supplying & installation of the under mentioned item in the office of the undersigned. The quotations shall be received by the undersigned upto **3.00 P.M. of the 6th April,2021** and will be opened on the same date and time in presence of the quotationers or the authorised representatives, who likes to be present.

Sl. No	Product /Item	Specification	Quantity
1.	Supplying & installation of premium quality sound/audio system with 4 speakers in the Conference Hall of Meghalaya State Pollution Control Board, Lumpyngngad, Shillong	Gooseneck microphone with on/off switch	19 (nineteen) unit

TERMS & CONDITIONS:-

1. Only Authorised dealers/suppliers are entitled to quote.
2. The rates must be legibly quoted in English language both in figures and in words. In case of any discrepancy between figures and words, the quotation will be rejected.
3. Rates quoted should be inclusive of GST.
4. The quoted rates shall remain firm and fixed. No price variation claim, on any account would be entertained subsequently under any circumstances.
5. Every quotationer should furnish their name and full postal address clearly. Any change of address shall be duly notified to the Board in time.
6. Any quotation received after the due date and time of opening of the quotation shall not be considered.
7. The Member Secretary, Meghalaya State Pollution Control Board, Shillong, shall in no way, be responsible for non-receipt of quotation sent by post or by courier service.
8. The Member Secretary, Meghalaya State Pollution Control Board, Shillong, reserves the right to reject any or all quotations without assigning any reason thereof and does not bind himself to accept the lowest rates.

MEMBER SECRETARY
Meghalaya State Pollution Control Board
Shillong

Memo No. MPCB/AC-130/2015/2020-2021/14-A
Copy to:-

Dated Shillong, the 16th March,2021

1. The Chairman, M.S.P.C.B., Shillong for favour of information.
2. The Sr. Accountant, M.S.P.C.B., Shillong for information.
3. Office Notice Board/Board's Website.

MEMBER SECRETARY
Meghalaya State Pollution Control Board
Shillong