

No. MPCB/AC-213/2023/2022-2023/ /

Dated Shillong, the 3rd March, 2023

SHORT QUOTATION NOTICE

Sealed quotations affixing C.F.S. or cash receipt of Rs.300/- (Rupees three hundred) only are hereby invited from the reputed vendors for supplying & installation of the under mentioned items in the office of the undersigned. The quotations shall be received by the undersigned upto **3.00 P.M. of the 17th March, 2023** and will be opened on the same date and time in presence of the quotationers or the authorised representatives, who likes to be present.

Sl. No.	Product /Item	Specification	Quantity	Time of delivery/ completion
1.	Supplying and installation of modular working table finished with granite on top & wash basins for hot & cold water in the Water Laboratory of the Meghalaya State Pollution Control Board, Shillong	<ul style="list-style-type: none"> • Modular working table size 14.95m (L) x 0.80(B) x 0.80 (H) • Modular working table size 3.60m (L) x 0.80m(B) x 0.80m(H) • Medium size wash basin of ceramic made • Two number water gyser of 10 litres 	1 set	15 (fifteen) days
2.	Supplying and installation of modular working table finished with granite on top & wash basins for hot & cold water in the Drinking Water Laboratory of the Meghalaya State Pollution Control Board, Shillong	<ul style="list-style-type: none"> • Modular working table size 11.50m (L) x 0.80(B) x 0.80(H) • Medium size wash basin of ceramic made • Two number water gyser of 10 litres 	1 set	15 (fifteen) days
3.	Supplying and installation of water proof vinyl laminate on floor & wall in the Drinking water Laboratory & Staff room of the Meghalaya State Pollution Control Board, Shillong	Heavy duty Vinyl laminate of 6mm thickness	24.00 square meter in staff & 40.00 square meters in Drinking water Laboratory	15 (fifteen) days
4.	Supplying and installation of work station table with soft board partition & wire manager of branded made in the staff room of the Meghalaya State Pollution Control Board, Shillong	Branded made of 1.00mx0.80m	6 set	15 (fifteen) days

5.	Supplying and installation of stationary chair & steel file rack in the staff room of the Meghalaya State Pollution Control Board, Shillong	Size 0.52mx0.52mx0.87m (Chair) Size 1.00x0.80mx0.38m (Steel file rack)	6 numbers	15 (fifteen) days
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Detailed specifications of the work can be seen in the office of the Board at Lumpynggad, Shillong during office hours on all working days upto **12 Noon** of the **17th March, 2023**

TERMS & CONDITIONS:-

1. Only Authorised dealers/suppliers are entitled to quote.
2. The rates must be legibly quoted in English language both in figures and in words. In case of any discrepancy between figures and words, the quotation will be rejected.
3. Rates quoted should be inclusive of GST.
4. The quoted rates shall remain firm and fixed. No price variation claim, on any account would be entertained subsequently under any circumstances.
5. Every quotationer should furnish their name and full postal address clearly. Any change of address shall be duly notified to the Board in time.
6. Any quotation received after the due date and time of opening of the quotation shall not be considered.
7. The Member Secretary, Meghalaya State Pollution Control Board, Shillong, shall in no way, be responsible for non-receipt of quotation sent by post or by courier service.
8. The Member Secretary, Meghalaya State Pollution Control Board, Shillong, reserves the right to reject any or all quotations without assigning any reason thereof and does not bind himself to accept the lowest rates.

MEMBER SECRETARY
Meghalaya State Pollution Control Board
Shillong

Dated Shillong, the ...March, 2023

Memo No. MPCB/AC-213/2023/2022-2023/

Copy to:-

1. The Chairman, M.S.P.C.B., Shillong for favour of information.
2. The Sr. Accountant, M.S.P.C.B., Shillong for information.
3. Office Notice Board/Board's Website.

MEMBER SECRETARY
Meghalaya State Pollution Control Board
Shillong